

is integrated into the academic curriculum;

(5) A description of the procedure for training supervisors and participants and supervising and organizing participants in such proposed program;

(6) A description of the procedures to ensure that the proposed program provides participants with an opportunity to reflect on their service experiences;

(7) A description of the budget for the program and the amount of funds requested for each fiscal year during the period covered by the application;

(8) Assurances that in the program, prior to the placement of a participant, the applicant will consult with any local labor organization representing employees in the area who are engaged in the same or similar work as that proposed to be carried out by such project;

(9) The number of individuals currently involved in community service as participants in programs proposed to receive funds under this part (if applicable);

(10) The number of additional participants and nonparticipant volunteers expected to become involved in community service under the program;

(11) A description of how non-participant volunteers will assist the program;

(12) Whether or not the proposed program is part of a State Comprehensive Service Plan or endorsed by the State, even if the application for funding under this part is not being submitted by the State;

(13) A description of any local advisory committee that includes broad representation from the community; and

(14) Any additional information that the Commission may require.

§ 2502.5 Criteria for evaluating applications.

Applications for grants under this Part will be evaluated according to the following criteria:

(a)(1) The quality of the program, based on the program's ability to offer valuable services in the communities where they are needed most and where programs do not exist or where existing volunteer service programs are too limited to meet community needs; to

provide productive, meaningful, educational experiences for participants that incorporate service-learning methods; to involve the participants in the design and operation of the program; to involve individuals from diverse backgrounds (including economically disadvantaged youth) who will serve together and explore the root-causes of community problems; to be integrated into the academic program; and to develop the leadership skills of participants;

(2) The quality of leadership and management, as measured by the qualifications of the principal leaders of the program and plans and processes for recruitment, training, supervision, participant support, evaluation, administration and other key activities;

(b) Innovation, based on the:

(1) Ability of the program to advance knowledge about effective community service in ways that will be broadly applicable beyond the program location; and

(2) Approach to evaluation and other means of learning from the experience of the program;

(c)(1) Replicability, based on the ability and willingness of the program to assist others in learning from the experience and replicating the approach of the program; and

(d) Sustainability, based on:

(1) Strong and broad-based community support for and involvement in the program;

(2) Campus-wide involvement, including faculty, staff, administration, and students; and

(3) Evidence that financial resources will be available to continue the program after the expiration of the grant.

§ 2502.6 Federal share.

(a) The Federal share of each grant awarded under this part shall not exceed 50 percent of the cost of the community service activities carried out with each such grant;

(b) The non-Federal share of each grant may be in cash (from non-Federal public or private funds) or in kind (fairly evaluated).

§ 2502.7 Reservation of funds.

Not more than five percent of funds awarded by the Commission may be